



A Division of John R. Young & Co.  
*Family Owned & Operated Since 1890*

1862 Tollgate Road, Unit 2 • Palm • PA • 18070  
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**Location:** 1862 Tollgate Road, Unit 2, Palm, PA 18070  
**Base Pay:** Competitive Compensation Program  
**Employee Type:** Full Time  
**Hours Per Week:** 40, with Possible Overtime  
**Benefits:** Yes, Including 401K  
**Job Title:** Warehouse Worker / Driver  
**Industry:** Lubricants  
**Experience:** Preferred, but not required

**Warehouse Worker / Driver Job Purpose:**

The employee is expected to work as a valued member of John R. Young and Company's Lubricant/Motor oil distribution division, Routine deliveries with straight truck are required and working in the warehouse on a daily basis which Includes Pulling Order, Replenishing Inventory, Loading and Unloading Trucks, Organizing, Cleaning, and related activities. The employee would be performing a variety of work related to delivery of products where customer service and accuracy are extremely important. Individual is to project a professional company image through all interaction with customers and suppliers.

**Warehouse Worker / Driver Job Primary Duties and Responsibilities:**

- Maintain Clean Warehouse
- Pull Orders
- Load and Unload Trucks following protocol
- Follow all safety rules and operate equipment in a safe and conscious manner
- Maintain a neat appearance in accordance with John R. Young & Company procedures
- Performs other duties as assigned
- Provide outstanding customer service
- Fills in for other truck routes, as needed
- During busy periods, be able to work overtime if needed
- Reports directly to Young's Lubricants Dispatcher and Department Heads.
- Deliver products to customers and supervise unloading (commercial)
- Notes discrepancies on delivery trucks
- Drive a delivery truck in a safe manor, obeying all rules of travel
- Perform routine maintenance of truck (i.e. checking/maintaining fluid levels, cleaning, etc.)
- Maintain all delivery related paperwork
- Adhere to all DOT requirements, as well as state specific driver requirements



### **Warehouse Worker / Driver Job Skills/Qualifications:**

- PA Class B- Commercial Driver License (Preferred, or at least with the intent to Acquire)
- Language – Fluent English and Basic math skills
- Ability to learn product inventory and warehouse layout and operations
- Ability to lift 100lbs,; must meet physical requirements of position (Current Physical Card)
- CDL “B” Clean Driving record -no accidents (If Applicable)
- Must complete all Government and John R. Young & Company required paperwork.
- Must be able to pass a DOT physical and obtain a Driver Medical Card
- Must Past a Pre-employment drug screening
- Ability to operate and maintain equipment in a safe manner at all times
- Must be able to withstand exposure to seasonal weather elements; both heat and cold
- Good Communication skills with fellow employees and customers
- Willingness to Learn new and adjustment to responsibilities
- Quick and Decisive Decision Making

